



39TH ANNUAL ST. MARY'S POLISH COUNTRY FAIR:

MAY 28-MAY 31, 2010

Attendance approximately 120,000

Fair Location, Dates & Hours:

LOCATION: Campus of Orchard Lake St. Mary's
3535 Indian Trail (Intersection of Commerce and Orchard Lake Roads)
Orchard Lake, MI 48324

FAIR DATES & HOURS: Memorial Day Weekend, Friday, May 28 – Monday, May 31, 2010

Friday, May 28: 5 – 11 PM (Vegas Tent open until 1 AM)
Saturday, May 29: 11 AM – 11 PM (Vegas Tent open until 1 AM)
Sunday, May 30: 11 AM – 11 PM (Vegas Tent open until 1 AM)
Monday, May 31: 11 AM – 8 PM (Vegas Tent open until 9 PM)

Vendors may remain operational through Fair hours. Security specific to vendor area WILL NOT be provided after regular Fair hours.

Tents will NOT be provided unless specifically requested. Tents may be rented through Fair tent provider with cost added to booth space rental fee.

Set-up to begin Thursday, May 27, 2010 at 12:00 pm (Noon) and completed by 3:00 pm Friday, May 28, 2010.

Vehicles must be removed from the exhibit area 2 hours before opening times.

Teardown will be permitted after 8:00 pm on Monday, May 31, 2010.

No vehicles are permitted on the Fairgrounds until AFTER 8:00 pm on Monday, May 31, 2010

How To Apply:

This is an application, not an offer of space.

1) Complete and return the application by March 19, 2010 along with the required deposit/minimum fee of \$450.00 for a 10' x 10' area and a picture of proposed booth display. Indicate booth space # requested, with a second & third choice in the event that the first choice spot has been taken. *Please note that returning vendors will have until Friday, February 19, 2010 to secure booth space location from previous year, after which spaces will be granted on a first come first serve basis.* Upon acceptance, the deposit will be non-refundable. If denied, the deposit will be returned promptly.

Applications will be processed in order of receipt.

If requested area is larger than 10' x 10', please include \$450.00 for each additional 10' x 10' reservation. Please note that select locations will carry a premium price (i.e. corner locations, etc.) These locations are noted with a "P" on the layout.

2) The fee must be received no later than March 19, 2010. Incomplete applications will not be processed or returned.

3) Once your application is considered and approved by the committee, a contract will be sent along with other important documents including, but not limited to:

- a) Rules & Regulations
- b) Fire Marshal requirements
- c) Maps of the area and Fairgrounds including parking location

4) **Proof of insurance is required to be submitted to St. Mary's Moms & Dads Club by May 1, 2010. Failure to provide proof of insurance will result in forfeiture of booth space and forfeiture of deposit.**

-Workers Comp and Commercial General Liability (including Products/Completed Operations Liability, Commercial Auto Liability and Umbrella Liability) at minimum \$1,000,000.

THERE ARE NO EXCEPTIONS or WAIVERS

RENTAL OF BOOTH SPACE WILL INCLUDE TWO (2) VENDOR PARKING PASSES TO ALLOW FOR TWO (2) VEHICLES TO PARK ON SITE DURING FAIR WEEKEND.

RETURN APPLICATION TO: Stephanie Purdey
506 1B Hampton Lane
Walker, MI 49534
Att: Vendor Application

Thank you for your interest in being a vendor at the St. Mary's Polish Country Fair. If you have any questions regarding this application, please
CONTACT: Stephanie Purdey: 810-287-4975 or via e-mail
stephanie@8pointpromotion.com

APPLICATION FOR SPACE
2010 St. Mary's Polish Country Fair
May 28 – MAY 31, 2010
(Please Print or Type Clearly)

Check One: **New Applicant** **Returning Vendor**

This application is not a guarantee of space. All questions must be answered *completely* before consideration for space can be given. This form is neither a commitment by the applicant, nor an offer by St. Mary's Polish Country Fair.

Owner/Contact Name: _____

Business Name: _____

Address: _____

City/State/Zip: _____

Business Phone: _____ Residence Phone: _____

Cell Phone: _____ Fax Number _____

E-Mail Address: _____

Applications received are evaluated on uniqueness of product, duplication of product, booth display and set up, and appropriateness of items to a family-oriented event.

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Please list product(s) to be sold, promoted, displayed or given away. The Fair reserves the right to select the items a company is allowed to sell based on the product, duplication of product and/or objectionable items. Products/services are limited to items listed in this agreement. All items represented must be legal and abide by Michigan law. This is a family event and the event reserves the right to review and approve all items being sold. If you are not selling, but generating leads for future business, please indicate Product(s) or service(s).

Your application may not be processed without this information. Please check all applicable.

1. Have you participated at our St. Mary's Polish Country Fair? Yes No
2. Will you require any electrical for your area? Yes No
3. Please list requested booth space #'s in order of preference:
(Refer to Fair Layout attachment.)

Note: Electrical shall be limited to 15 amps per 10 x 10 space. Your 15 amps of electric is included in your vendor space. Fair management reserves the right to meter each vendor and any increased usage, unless pre-approved by management, is subject to a surcharge.

Please list other fairs, festivals or events (include a contact person and telephone number) in which you have participated:

Reminder of Important Information:

All applicants: A \$450.00 deposit/minimum fee is required for each application. If you are accepted, the deposit/minimum fee is non-refundable and will be applied towards the booth space fee. If you are not accepted, the deposit will be refunded.

All **Vendor** spaces are outside and given a 10 x 10 area. NO inside tents or structures of any kind will be provided. Each vendor is responsible for his/her own property and for furnishing own tents, tables, chairs and change. Vendors are responsible for insurance and protection of items and displays. St. Mary's Polish Country Fair will not be responsible for damage to vendor items or displays.

No Security specific to the vendor area will be provided after Fair Hours.

Questions?

Refer to www.stmaryspolishcountryfair.com. If you cannot find the information you need there, contact Stephanie Purdey: 810-287-4975 or stephanie@8pointpromotion.com

Thank you for your interest in the 2010 St. Mary's Polish Country Fair!